## 

## Artists’/ Sculptors‘ DUTY ROSTER 2025

## Name:……………………………………………………………….

## Tel / Mobile: ………………………………………………………

## Email: ……………………………………………………………….

Condition of Entry! Please TICK TWO available times on the ROTA and COMPLETE the HELP form so we can plan the exhibition help and stewarding duties!

\*\*N:B PLEASE RETURN THE COMPLETED DUTY/HELP FORMS BY 30th JUNE\*\* TO:

Lorraine Mills (Hon Secretary) @farnhamartsociety@outlook.com

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Day** | **Date** | **Month** |  |  |
| FRIDAY | 18th | JULY | Set up exhibition/ manage handing in/hanging art | 3.30pm – 7.30pm  (Handing in 5.00-6.30pm) |
|  |  |  |  |  |
| SATURDAY | 19th | JULY | Set up /judging / prizes 9.00am -finish | Preview 5.00-7.30pm |
|  |  |  |  |  |
| SUNDAY | 20th | JULY | 10.00am-1.00pm | 1.00pm-4.00pm |
|  |  |  |  |  |
|  |  |  | **10.00am – 1.00pm** | **1.00pm – 4.00pm** |
| MONDAY | 21st | JULY |  |  |
|  |  |  |  |  |
| TUESDAY | 22nd | JULY |  |  |
|  |  |  |  |  |
| WEDNESDAY | 23rd | JULY |  |  |
|  |  |  |  |  |
| THURSDAY | 24th | JULY |  |  |
|  |  |  |  |  |
| FRIDAY | 25th | JULY |  |  |
|  |  |  |  |  |
| SATURDAY | 26th | JULY |  |  |
|  |  |  |  |  |
| SUNDAY | 27th | JULY |  | (Buyers to collect paintings 2.00pm -3.30pm) |
|  |  |  |  |  |
| MONDAY | 28th | JULY | Clear up 10.00am - finish  (Collection of artists’ unsold work 10.00am – 12 noon.) | Clear up 10.00am - finish  (Collection of artists’ unsold work 10.00am – 12 noon.) |

VOLUNTEER TO HELP - FRIDAY 18th of July 2025

**HANDING IN DAY**

CHECKING IN Yes/No

HELP WITH HANGING ? Yes/No

SET UP DISPLAY BOARDS Yes/No

GENERAL HELPER Yes/No

CAKE/MAKER Yes/No

HOSPITALITY Yes/No